Lao People's Democratic Republic
Peace Independence Democracy Unity Prosperity

No: 031/PTL/2017

Petroleum Trading Lao Public Company Vientiane Capital, date 10th April 2017

Invitation

To: Shareholders of the Petroleum Trading Lao Public Company.
Re: Annual General Meeting for the Year 2016

- According to the Company's Articles of Association dated on 13th October 2014
- According to Board of Directors Meeting of PTL No.2/2017 dated on 28th March 2017

Petroleum Trading Lao Company ("Company" or "PTL") is honored to invite you to attend the Annual General Shareholder's Meeting of 2016 base on detail below:

- Date: 27th April 2017,
- Time: Register at 8:30am and the meeting start at 10:00am
- Venue: Conference hall, 8th Floor, Lao Securities Exchange Building, Khamphenagmeung Road, Phonthanneua Village, Saysettha District, Vientiane Capital Lao PDR.
- The Company has announced the date, time and agenda of the Annual General Shareholders' Meeting (AGM) for the Year 2016 on the websites of the Company www.petrotradelaos.com and the Lao Securities Exchange www.lsx.com.la

We are looking forward for your kind attending this meeting.

Sincere yours,

Mr. Chanthone Sitthixay

Chief Executive Officer

Attachments:

1. Agenda for Annual General Meeting of 2016 (attachment 1)
2. Financial Statement 2016 (attachment 2)
3. Business Plan 2017 (attachment 3)
4. Resume of Independent Director (attachment 4)
5. Proxy (attachment 5)
6. Shareholder's evidence to presented prior to attending the meeting guideline of voting (attachment 6)
7. MAP or office location (attachment 7)

Remark:

1. Shareholder should take invitation letter start on 18th April 2017, at LSX Building 4th floor, s Settlement and Depositary Department, Phonethan Village, Saysettha District, Vientiane Capital. Tel: (+85621) 454361-4 or contact Mr. Alounxay Naphivong (+85620) 2224549
2. Shareholder who will attend by him/herself should bring ID card or Passport (incase a Foreigner shareholder) to be present prior to attending the meeting
3. Any shareholder's proxy to attend the meeting must provide own information and sign on the proxy letter (attachment no. 5)
4. Any shareholder's proxy to attend the meeting must bring the document and evidence to be presented prior to attending the meeting (attachment no.6) after that send to director in meeting or who was appointed by director, who can participate.
5. In case shareholder shall provide to director to joint and proxy to attend the meeting must provide the information and sign on the proxy letter then tick (√) on the paper for choose director to presentative of the company and send proxy letter, the information to PTL, a company secretary is Ms. Moukdalay Khounsavanh, Kamphengmeuang Road, Phonthan Village, Saysettha District, Vientiane Capital Lao PDR. Please send before 3days of the meeting date.
6. If you have any doubt or question, please do not hesitate to contact us at cell phone (+856) 21 264 834-5.

Agenda 1: Consideration for the adoption of PTL's operational performance of 2016.

Details and Background: business overall of 2016.

1. Sale.

Petroleum Trading Lao Public Company has been 3 years that listed in the Lao Securities Exchange with operational under public company. The sale operation of 2016 we've expanded our investment to international market to Thailand, China, Myanmar, Vietnam and Cambodia It's the year that we've invested in a big capital for the future business strategy. Generally, overview of Lao economic in 2016 the political is strongly and peacefully more foreign investment growth up to 1,222 projects value USD3,134 Million equivalent to LAK25,546 Billion (register capital) with 36% or USD2,305 Million above the plan (source report from Ministry of Planning and Investment). The players in domestic oil market has been increased total 25 companies in 2016 and effected to our sale growth and the annual sales is cover up to 11% of the oil market covering nationwide raking number 4 in the Lao PDR oil market. Thus, the re-export business model has been practice in the middle year of 2016 which we have faced many issues and the major issues are: trade barrier, bounded warehouse and the volatility of the global oil price market that is main causes of loss of companies.

- Total of sales included domestic and re-export 209,639,055 liters, increased to 149% compare to numbers of 2015 become lower 10% (230 million liters) compared with business plan for 5 years target sales revenue of Petrotrade (2016-2020) was archived 45.21% (million liters) covered the market share up to 16% it's ranking in the oil and gas companies petroleum providers from the total oil suppliers of 25 members at the present.
- Total 21 new gas stations have been opening for services with archived 55% of target planned 38 gas stations.
- Total 13 projects sales have been participating in the sales including 8 construction projects and 5 industries and transportation.

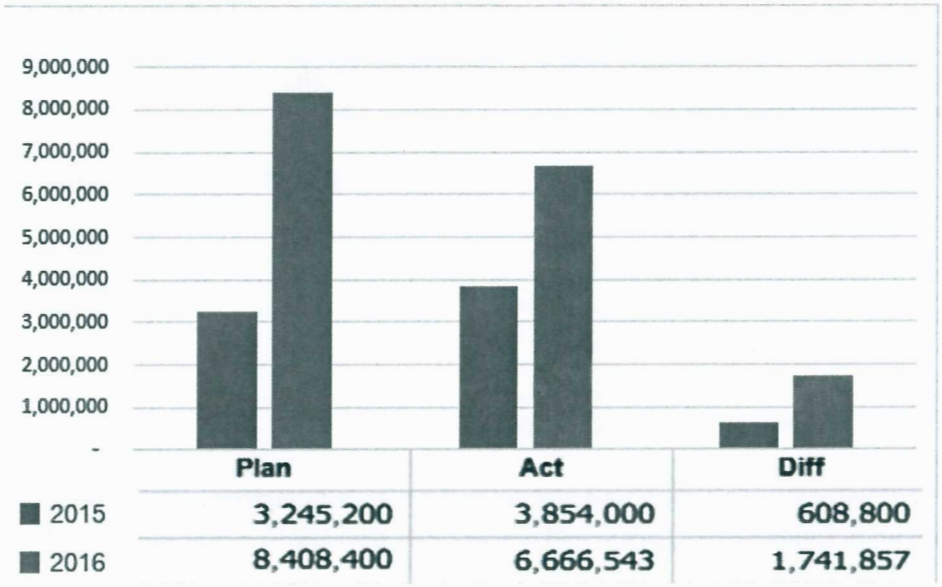
2. Marketing

Marketing Department with the main center of company communicating with clients for the public relation, branding and image of company as well as Plus gas stations together with boosting sale revenue strategy which make company more popular to the user and communities.

In 2016, "Daily Rich Promotion" worth 3 Billion KIP from Plus Gas Stations that very popular to the end users this promotion was successful and ongoing promotion for the new opening gas station to encourages users to royal and use our gas station services.

As on company policy the Social Responsibilities Project on going "Giving Warm to Communities" were participated this year is the 5th, the caravan brought the blankets to give to the rural people in the winter season in the northern and southern of Lao. This project was well recognized from government and local authorities which been a success charity model for other to followed.

Sale Revenue from Marketing of 2016



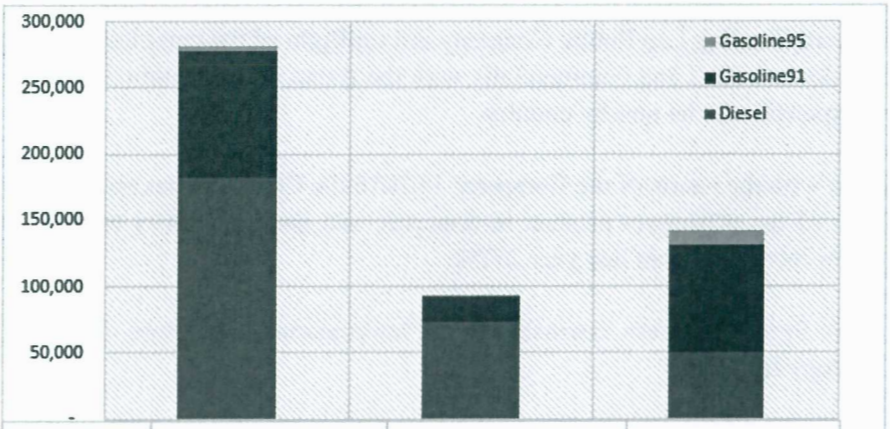
	Plan	Act	Diff
2015	3,245,200	3,854,000	608,800
2016	8,408,400	6,666,543	1,741,857

3. Depot Operation

According to fuel summarized for receiving and loading in 2016 for 5 depots operation are following details:

- Loading 106,107,697 Liters, decreased from 2015 increased 3.16%;
- Paid off 106,532,069 Liters, decresed from 2015 increased 4.90%
- Average volatility of Gasoline Super 95 in the depot is % or -3.966 Liters, total of all received 960,194 liters;
- Average volatility of Gasoline 91 in depot is % or -96.022 Liters, total % of all revived 27,908,579 liters;
- Average volatility of Diesel in depot is % or -181.649 Liters of all received 77,238,924 liters.

The Volatilities of 2016



	Volatility Source	Volatility Loading	Volatility Depots
Diesel	181,649	73,168	50,043
Gasoline91	96,022	18,724	81,457
Gasoline95	3,966	32	10,400

4. Human Resource

In 2016, Human Resource works with strategy and developemt of administration a part of manging and controlling the movement of employee, equarage 30 employees and 90% plan of created corporate value

- Total employee as of 30 November 2016 is 191 person, increased from 2015 32 person;
- New employee 35 person;
- Resinged 22 person with 12%;
- Terminated 10 person;
- Promoted 30 person;
- Transfered to sister companies 1 person.

The Company assigned car and pick up to 5 promoted employee, Best Emploee 3 person, Best Attention Employee 15 person and oversea tour package to 4 best selected employee.

- 2016 salary increased average 11% and annual bonus 151,2%;
- Payment for the social securities LAK 235,817,176 contrubited by employer and LAK 215,665,744 contribute by emplyoee
- Annual employee check up LAK 87,486,000
- Contributed for employee marry LAK 9,000,000;
- Contributed for employee giving birth LAK 5,500,000
- Supported dead of employee's relative LAK 1,000,000
- Organized sport activities LAK 16,900,000
- Organize for company's parties such as New Year party, family party, donation for flood and cripple etc.,
- 1 bath gold award to working for 5 years .

5. Strategy Department

The Petroleum Trading Lao Public Company is a topflight of the completed fuel and petroleum product in the Lao PDR and commercially with the Asian region within 5 years to continue the business expansion in the nearby country.

To conform with the vision of the Company. In 2016 the Company has transforming from seller to importer of the petroleum product in domestic and nearby country to provide the total 50 million litter increased from last year 277%.

To adoption for the business expansion to the international. Therefore, the Company shall be set the strategy for target:

1. Renovation the structure of line administration in the organization.
2. To apply the technology for business operation.

6. Engineering

In 2016, the Engenerring and Maintenance department has to survey and design as to follow up with the project constrution and suggestion for other project. The total of new gas station and renovetion are following:

- Follow up, designed and constructed of 3 Gold gas stations, 2 Standard gas stations and 8 Thongthin Phatthana gas stations;
- Maintian and improve gas station's branding and images 25 gas stations.

7. Accounting and Finance

Summary of Tax Paid to the Tax authority of 2016:

• Import Tax	25,903,864,400 Kip
• Excise Tax	68,484,332,800 Kip
• Value Added Tax	49,894,245,840 Kip
• Road Tax	63,237,400,000 Kip
• Statutory Fuel-price Stabilizing Reserve Fund Fee	42,488,000,791 Kip
• Corporate Income Tax	800,000,000 Kip
Grand Total:	**250,807,843,831 Kip**

Board of Directors' opinion: the Board of Director thoroughly considered and agreed to convene to shareholders meeting in order to consider and adopt the annual report of 2016 and audited financial statement of 2016 which was audited from the external auditor.

Required vote: According to the Enterprise Law, this agenda must be approved by the vote of more than half of the votes attending the meeting.

Agenda 2: Consideration for the adoption of business plan of 2017.

Details: The business plan are following details:

Gas Station Expanding of 2016:

No.	Type of Gas Station	Target
1	**Platinum (PLT)**	**2**
2	**Gold (GLD)**	**4**
3	**Standard (STD)**	**9**
4	**Thongthin Phattana (THN)**	**10**
	Total	**38**

Project's Customer Target of 2016:

No.	Type of Customer	Target
1	**Project-Construction (PRO+CON)**	**10**
2	**Industry-Transportation (IND+TRA)**	**2**
	Total	**10**

Target Sales of 2016:

	Chanel of Sale	Total (million) Liter
Gas Station	PLT	20.15
	GLD	24.91
	STD	20.72
	THN	17.92
Project	PRO-CON	35.57
	IND-TRA	43.79
	OTHER	138
	RE-EXPORT	350
	Total	651.06

Board of Directors' opinion: the Board of Director thoroughly considered and agreed to convene to shareholders meeting in order to consider and adopt the business plan of 2017.

Required vote: According to Enterprise Law, this agenda must be approved by the vote of more than half of the votes attending the meeting.

Agenda 3: Consideration for the adoption of financial report reviewed from external auditor of 2016.

Details: Draft audited financial report of 2016.

Petroleum Trading Lao Public Company

SEPARATE INCOME STATEMENT
for the year ended 31 December 2016

Currency: LAK

	Notes	Current year	Previous year (Restated)
Revenue	21	939,683,055,659	833,060,610,905
Cost of sales	22	(875,867,785,318)	(735,200,764,960)
Gross profit		**63,815,270,341**	**97,859,845,945**
Other income		922,194,746	1,408,113,689
Administrative expenses	23	(52,865,083,730)	(45,535,347,730)
Selling expenses	24	(33,927,399,127)	(19,826,409,780)
Other expenses		(138,928,954)	(24,095,979)
Operating (loss)/profit		**(22,193,946,724)**	**33,882,106,145**
Finance income	25	8,147,397,931	7,156,791,836
Finance expenses	26	(24,222,745,404)	(16,044,027,041)
(Loss)/profit before income tax		**(38,269,294,197)**	**24,994,870,940**
Corporate income tax expenses	27	(447,313,768)	(5,711,752,041)
(Loss)/profit after tax		**(38,716,607,965)**	**19,283,118,899**

(Draft audited financial statement from the external auditor, the final version will be announce latter)

Board of Directors' opinion: the Board of Director thoroughly considered and agreed to convene to shareholders meeting in order to consider and adopt audited financial report of 2016 which was audited from the external auditor.

Required vote: According to Enterprise Law, this agenda must be approved by the vote of more than half of the votes attending the meeting.

Agenda 4: Consideration for the adoption of the determined dividends payment from the PTL's operational performance of 2016 after reserved fund required by regulation; whose names are recorded in the registered book as of the record date on 24 March 2017.

Details: According to the Enterprise Law and Article of Association of the Company after reserved fund required by Laws. 10% of business turnover and 10% of reserved fund required by the Article of Association of the Company in accordance with shareholder's name are recorded in the registered book dated 24th March 2017. The dividend payment shall adopt in the annual shareholders' meeting.

Board of Directors' opinion: the Board of Director thoroughly considered based on the policy of profit allotment and dividend payment to convene to shareholders meeting in order to consider and approve this dividend payment as in this agenda

Required vote: According to the Enterprise Law, this agenda must be approved by the vote of more than half of the votes attending the meeting.

Agenda 5: Consideration for the adoption of the authorization for determining the interim dividend payment for the year 2017 shall be entitled to the consideration of the Board of Directors.

Details: The shareholders' meeting shall consider and approve the authorization for determining the interim of dividend payment of 2017 for one time a year shall be entitled to the consideration of the Board of Directors which was audited from the external auditor.

Board of Directors' opinion: the Board of Director thoroughly considered and agreed to convene to shareholders meeting in order to consider and adopt shall be entitle the Board of Directors of dividend payment as in this agenda.

Required vote: According to Enterprise Law, this agenda must be approved by the vote of more than half of the votes attending the meeting.

Agenda 6: Consideration for the adoption of nominated external auditor of 2017 is PricewaterhouseCoopers (Lao) Sole Co., Ltd. ("PwC") and determination of the remuneration.

Details: According to regulation of Lao Securities Commission in relation to the period of accounting and auditing services. The Company proposed to appointed the new external auditor is a PricewaterhouseCoopers (Lao) Sole Co., Ltd. (or PwC) for 2017, due to the old external auditor has been expired services and the Company determination of the remuneration estimate USD55,000-USD57,000.

Board of Directors' opinion: the Board of Director thoroughly considered and agreed to follow with the regulation of the Company registered in the stock exchange and greed to convene to shareholders meeting in order to consider and adopt of this agenda

Required vote: According to the Enterprise Law, this agenda must be approved by the vote of more than half of the votes attending the meeting.

Agenda 7: Consideration for the adoption of renewal the Board of Directors and independent audit committee for one more term.

Details: According to the regulation of Lao Securities Commission in relation to Board of Director of the Company registered in the stock exchange, due to Company's Board of Director has been expired date for two years. For adopt the renewal of the Board of Director at the present.

Board of Directors' opinion: the Board of Director thoroughly considered and agreed to convene to shareholders meeting in order to consider and adopt the renewal of the Board of Director at the present for one more term.

Required vote: According to the Enterprise Law, this agenda must be approved by the vote of more than half of the votes attending the meeting.

Attachment 3

Business Plan of 2017.

Gas Station Expanding of 2016:

No.	Type of Gas Station	Target
1	Platinum (PLT)	2
2	Gold (GLD)	4
3	Standard (STD)	9
4	Thongthin Pattana (THN)	10
	Total	38

Project's Customer Target of 2016:

No.	Type of Customer	Target
1	Project-Construction (PRO+CON)	10
2	Industry-Transportation (IND+TRA)	2
	Total	10

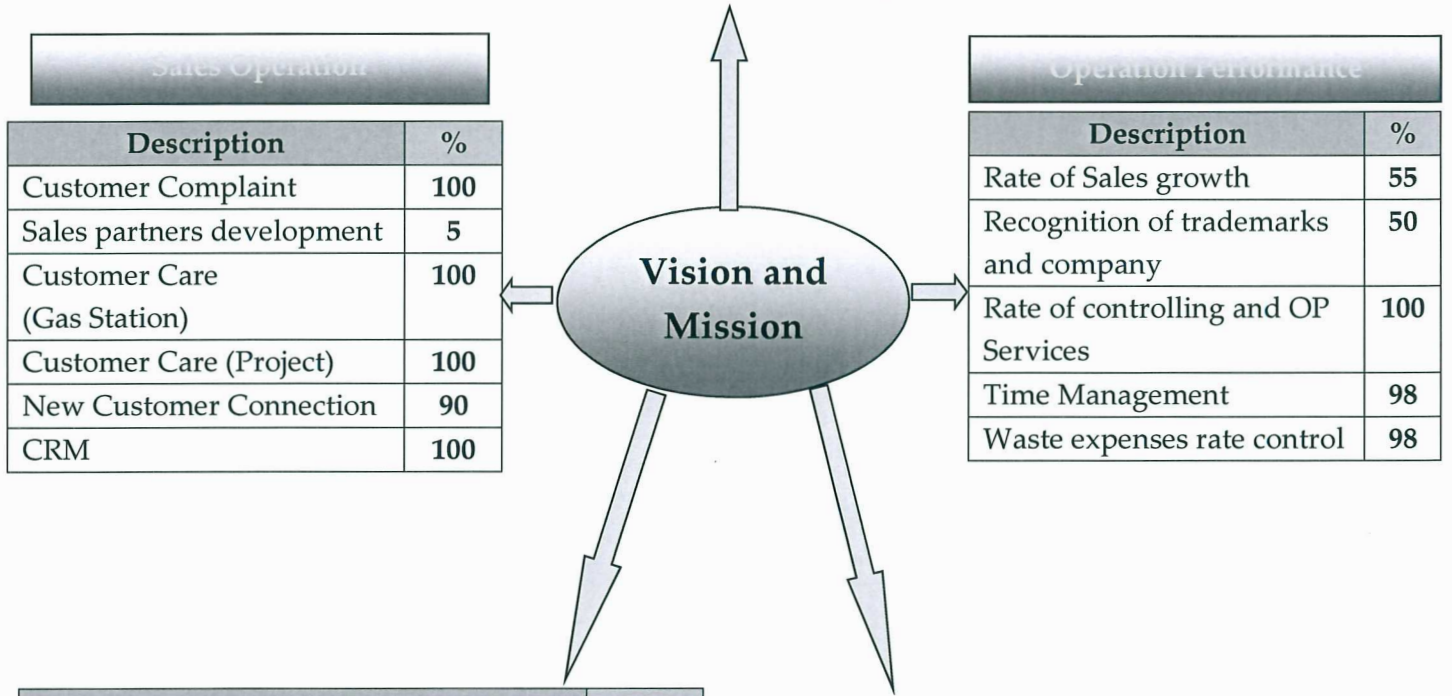
Target Sales of 2016:

	Chanel of Sale	Total (million) Liter
Gas Station	PLT	20.15
	GLD	24.91
	STD	20.72
	THN	17.92
Project	PRO-CON	35.57
	IND-TRA	43.79
	OTHER	138
	RE-EXPORT	350
	Total	651.06

Financial Management Target

Description	%	Description	%
ROA	**27**	**Cost Structure**	**92.8**
ROS	**2.77**	**Wages**	**0.35**
ROE	**50**	**Depreciation**	**0.54**
Profit per unit	**7.2**	**Expenses**	**2.67**
Net Profit	**2.77**	**Interest**	**0.51**

Remark: ROA: Return on Assets / ROS: Return on Sales / ROE: Return on Equity



Sales Operation

Description	%
Customer Complaint	**100**
Sales partners development	**5**
Customer Care (Gas Station)	**100**
Customer Care (Project)	**100**
New Customer Connection	**90**
CRM	**100**

Operation Performance

Description	%
Rate of Sales growth	**55**
Recognition of trademarks and company	**50**
Rate of controlling and OP Services	**100**
Time Management	**98**
Waste expenses rate control	**98**

Description	Value
Marketing number of innovation	**5**
IT & Software applied rate	**90%**
Management plan on each sectors	**90%**
Number of training topics	**19**
Training time per headcount	**24**
Number of improved job after training	**70%**
Number of resigning employee	**4**

Description	%
To implement according to ISO 9001	**100**
To implement according to ISO 14000	**100**
To implement according to ISO 18000	**100**
To implement on the society activities	**100**

Attachment 4



Independent Director BIOGRAPHY

I. Personal Information

1. Name & Surname: Mr. Vang Rattanavong
2. Nationality: Lao, Race: Lao
3. Date of Birth: 12 January 1949
4. Place of birth: Lingsan Village, Tulakhom District, Vientiane Province
5. Occupation: Retried
6. Place of work: Ministry of Natural Resources and Environment
7. Position: Regal Consultant
8. Present address: Hongseng Village, Chanthabury District, Vientiane Capital
9. Passport no.: _____ Issue at: _____, Expire date: _____
10. ID No.: A1-0035759 Issue at: _____, Expire date: 27/06/2015
11. Telephone: 020 22212535
12. Fax:_____
13. Email :_____
14. Material Status:
    - □ Divorced
    - □ Single
    - √ Married
    - □ Widowed

    - If married, name of spouse: Mrs. Khamphai Rattanavong
    - Occupancy:_____

II. Education and Training

15. Education level:
    - □ Diploma
    - Subject:_____
    - Name and address of the school: _____
    - Period: _____

    - √ **Bachelor Degree**
    - Subject: Regal & Administration
    - Name and school address: National Institute of Politics and Administration

- Period: 1972

√ **Master Degree**

- Subject: Political Relations Affair
- Name and school address: Quebec a Montreal University, Canada
- Period: 1977

□ Ph. D

- Subject:_____
- Name and address of the school: _____
- Period: _____

□ Other:

- National Institute of Administration, 1985
- Management on Tourism at East-West-Center, Hawaii University USA, 2006
- Management on Tourism at Hiroshima, Japan, 2007
- Management on Tourism at Shanghai, China, 2008
- Management on Tourism at Maldives, 2009

16. Attend on the Financial and Banking Training or relating:

No.	Subject	Organize by	Date and period of the training
1			
2			
3			

(Must attached the certificate)

III. Working histories:

1. 1977 – 1978: Officer at Lao-America cooperation
2. 1978 – 1981: Second secretary, Lao Embassy in Beijing, China
3. 1982 – 1983: Director at Asia-Pacific, Ministry of Foreign Affair
4. 1983 - 1986: Vice Director at Ministry of Foreign Affair
5. 1986 – 1987: Director, Department of party contact center.
6. 1987 – 1990: Consular, Lao Embassy at Bangkok, Thailand
7. 1990 1994: Ambassador to the Lao PDR at Lao Embassy in Australia & New Zealand
8. 1995 – 1998: Director at Asia-Pacific and Africa, Ministry of Foreign Affair
9. 1998 – 2002: Ambassador to the Lao PDR at Lao Embassy in USA, Canada and

Mexico

10. 2002 – 2003: Director of Euro-America Department, Ministry of Foreign Affair
11. 2003 – 2011: Vice President of Lao National Tourism Authority, Senior Officer of tourism authority of Lao PDR
12. 2011: Retied

13. Business Histories:

No	Name of the business	Holding share (%)	Worth of share	Period
1				
2				
3				
4				
5				

This biography is true, if there any distortion I shall responsibilities according to the law and regulation.

Vientiane Capital, date 20th October 2014



Independent Director BIOGRAPHY

I. Personal Information

1. Name & Surname: Mrs. Daly Pholsena
2. Nationality: Lao, Race: Lao
3. Date of Birth: 13 October 1955
4. Place of birth: Loungkhone Village, Namtha District, Louangnamtha Province
5. Occupation: Employee
6. Place of work: Phongsavanh Bank
7. Position: Chairman of Board of Director
8. Present address: Phonxay Village, Saysettha District, Vientiane Capital
9. Passport no.: _____ Issue at: _____, Expire date: _____
10. ID No.: 01-0012023 Issue at: _____, Expire date: 03/07/2007
11. Telephone: 020 22225326
12. Fax:_____
13. Email :_____
14. Material Status:

□ Divorced
□ Single
√ Married
□ Widowed

- If married, name of spouse: Mr. Oudone Pholsena (dead)
- Occupancy:_____

II. Education and Training

15. Education level:

√ Diploma

- Subject: Banking
- Name and address of the school: Hanoi, Vietnam
- Period: 1971-1974
- Subject: Theory of Politics and Administration
- Name and address of the school: National Institute of Politics and Administration
- Period:

√ **Bachelor Degree**

- Subject: The Fine Arts
- Name and school address: National University of Lao
- Period: 1998-2002

√ **Master Degree**

- Subject: Master of Public Administration
- Name and school address: Chaingmai University, Thailand
- Period: 2005-2006

□ Ph. D

- Subject:_____
- Name and address of the school: _____
- Period: _____

□ Other:

- (Specify)_____

_____

_____

___

16. Attend on the Financial and Banking Training or relating:

No.	Subject	Organize by	Date and period of the training
1	Banking	Bank of Thailand	02-04/1992
2	Banking Management	ADB, Vientiane	10/1993-04/1994
3	Banking Management	Bank of Thailand	09/1994
4	Marketing	IMF, Austria	03/1995
5	Business s Management	Bank of Thailand	08-12/1995
6	Foreign Exchange Management	IMF, Austria	07/1996
7	Foreign Exchange Strategy	IMF, Japan	10/1996
8	Private Banking management	Singapore	09/1997
9	English	New Zealand	11/1997-11/1998
10	Standard of Accounting	IMF, Austria	04/1997
11	Marco Economic	IMF & JCIF, Japan	10/1999
12	FOREX Management	Bank of Vietnam, Vietnam	12/1999

13	Marco Economic	IMF, Singapore	05/2001
14	Marco Economic	IMF, Japan	02/2002
15	Economic Management	Bank of Luxemburg, Luxemburg	03/2003
16	Standard of Accounting	ADB, Vietnam	07/2004
17	Auditor Management	IMF, Singapore	01/2005
18	Marco Economic	IMF, Japan	03/2005
19	FOREX Strategy	BOL and JCIF, China	08/2007
20	Securities Exchange Management	Bank of Vietnam, Vietnam	09/2007
21	Securities Exchange Management	Korea Security Exchange, South Korea	09/2007
22	Securities Exchange Management	Securities Exchange of Thailand, Thailand	10/2007
23	Economy Management	China Development Bank, China	11/2008
24	Policy Governing	ADB, Japan	04/2009
25	Professional Stock Market Management	Securities Exchange of Thailand, Thailand	07/2009

(Must attached the certificate)

17. Working histories:

No.	Organization	Position and responsibilities	Period
1	Bank of Lao PDR	Director of Accounting	1976 – 1979
2	Special Bank, Vientiane	Director	1980 – 1983
3	Bank of Lao PDR	Director of Auditor	1984 – 1989
4	Bank of Lao PDR	Director of Banking Service	1989 – 1997
5	Bank of Lao PDR	Director of Accounting	1998 -2004
6	Bank of Lao PDR	Director of FOREX	2007 – 06/2010
7	Bank of Lao PDR	Assistant to president	06/2010 – 06/2011

14. **Business Histories:**

No	Name of the business	Holding share (%)	Worth of share	Period
1				
2				
3				
4				
5				

This biography is true, if there any distortion I shall responsibilities according to the law and regulation.

Vientiane Capital, date 20th October 2014

Signature



Independent Director BIOGRAPHY

I. Personal Information

1. Name & Surname: Mr. Nouphan Mahaphon
2. Nationality: Lao, Race: Lao
3. Date of Birth: 11 October 1950
4. Place of birth: Donkoi Village, Mounlapamouk District, Champasak Province
5. Occupation: Retried & Consultant
6. Place of work: Ministry of Natural Resources and Environment
7. Position: Regal Consultant
8. Present address: Nonkho Village, Saysettha District, Vientiane Capital
9. Passport no.: _____ Issue at: _____, Expire date: _____
10. ID No.: A1-0023942 Issue at: _____, Expire date: 06/02/2013
11. Telephone: 020 53801563
12. Fax:_____
13. Email :_____
14. Material Status:

□ Divorced
□ Single
√ Married
□ Widowed

- If married, name of spouse: Mrs. Kaithong Mahaphon
- Occupancy:_____

II. Education and Training

15. Education level:

□ Diploma

- Subject:_____
- Name and address of the school: _____
- Period: _____

√ **Bachelor Degree**

- Subject: Regal
- Name and school address: National Institute of Politics and Administration
- Period: .....

√ **Master Degree**

- Subject: Regal
- Name and school address: Kiev Town, Russia
- Period: 1984

□ Ph. D

- Subject:_____
- Name and address of the school: _____
- Period: _____

□ Other(Specify):_____

_____

16. Attend on the Financial and Banking Training or relating:

No.	Subject	Organize by	Date and period of the training
1			
2			

(Must attached the certificate)

IV. Working histories:

No	Organization	Position and responsibilities	Period
1	National Land Authority	—	2009 -2011
2	Ministry of Natural Resources and Environment	—	2011 - 2014
3		Retied and assign as a consultant at the Ministry of Natural Resources and Environment	2014- present

V. Business Histories:

No	Name of the business	Holding share (%)	Worth of share	Period
1				
2				

This biography is true, if there any distortion I shall responsibilities according to the law and regulation.

Vientiane Capital, date 20th October 2014

Signature

เอกะสามัคติด 5

ใบมอบสันทะ
PROXY

ຂຽນທີ່.....
Written at
ວັນທີ.....ເດືອນ.....ປີ.....
Date Month Year

(1) ຂ້າພະເຈົ້າ.....ສັນຊາດ.....ວັນທີ, ເດືອນແລະປີເກີດ.....
I/ We Nationality Date, month and year of birth
ບັດປະຈຳຕົວເລກທີ.....ຢູ່ເຮືອນເລກທີ.....ບ້ານ.....ຖະໜົນ
..... ID card number Reside at Village
Road ເມືອງ.....ແຂວງ.....
District Province

(2) ເປັນຜູ້ຖືຮຸ້ນຂອງບໍລິສັດ ປີໂຕຣລ້ຽມເທຣດດິ້ງ ລາວ ມະຫາຊົນ
Being a shareholder of Petroleum Trading Lao Public Company

ໂດຍຖືຮຸ້ນສາມັນຈຳນວນລວມທັງໝົດ.....ຮຸ້ນຊຶ່ງເທົ່າກັບຈຳນວນສຽງທີ່ຈະລົງຄະແນນສຽງໄດ້.
Holding the ordinary shares in the total amount of shares, which are equivalent to the same number of votes.

(3) ຂໍມອບໝາຍໃຫ້
Hereby appoint

(1) ທ່ານ/ທ່ານນາງ ອາຍຸ ປີ ຢູ່ເຮືອນເລກທີ .....
Mr./Mrs./Ms. Age years, reside at
ຖະໜົນ ບ້ານ ເມືອງ .....
Road Village District
ແຂວງ ລະຫັດໄປສະນີ ຫລື
Province Postal Code or

(2) ທ່ານ/ທ່ານນາງ ອາຍຸ ປີ ຢູ່ເຮືອນເລກທີ .....
Mr./Mrs./Ms. Age years, reside at
ຖະໜົນ ບ້ານ ເມືອງ .....
Road Village District
ແຂວງ ລະຫັດໄປສະນີ ຫລື
Province Postal Code or .....

(3) ທ່ານ/ທ່ານນາງ ອາຍຸ ປີ ຢູ່ເຮືອນເລກທີ .....
Mr./Mrs./Ms. Age years, reside at
ຖະໜົນ ບ້ານ ເມືອງ
Road Village District .....
ແຂວງ ລະຫັດໄປສະນີ ຫລື
Province Postal Code or .....

(4) ທ່ານ/ທ່ານນາງ ອາຍຸ ປີ ຢູ່ເຮືອນເລກທີ
Mr./Mrs./Ms. Age years, reside at
ຖະໜົນ ບ້ານ ເມືອງ
Road Village District
ແຂວງ ລະຫັດໄປສະນີ ຫລື

ຄົນໃດຄົນໜຶ່ງພຽງຄົນດຽວ ເປັນຜູ້ຕາງໜ້າຂອງຂ້າພະເຈົ້າ ເພື່ອເຂົ້າຮ່ວມປະຊຸມ ແລະ ລົງຄະແນນສຽງແທນຂ້າພະເຈົ້າ ໃນກອງປະຊຸມສາມັນຜູ້ຖືຮຸ້ນປະຈຳປີ 2015 ໃນວັນທີ 21 ເມສາ 2016 ເວລາ 10:00 ໂມງ.

Any one of them to be my/our proxy to attend and vote on my/our behalf at the Annual General Meeting for the Year 2015 to be on 22 April 2016 10:00 am.

ສະຖານທີ່ຫ້ອງປະຊຸມ ຊັ້ນທີ 8 ອາຄານຕະຫຼາດຫຼັກຊັບລາວ, ຖະໜົນ T4, ບ້ານ ໂພນທັນເໜືອ, ເມືອງ ໄຊເສດຖາ, ນະຄອນຫຼວງວຽງຈັນ ຫຼື ມື້ໄດ້ເລື່ອນໄປໃນ ວັນ, ເວລາ ແລະ ສະຖານທີ່ອື່ນດ້ວຍ.

At meeting room, 8th floor, Lao Securities Exchange Building, T4 Road, Phonethan Nuea Village, Saysettha District, Vientiane Capital or any adjournment at any date, time and place thereof.

(4) ຂ້າພະເຈົ້າຂໍມອບໝາຍໃຫ້ຜູ້ຕາງໜ້າລົງຄະແນນສຽງແທນຂ້າພະເຈົ້າໃນກອງປະຊຸມດັ່ງນີ້:

I/We hereby authorize the proxy to vote on my/our behalf at this meeting as follows:

☐ ໃຫ້ຜູ້ຕາງໜ້າມີສິດພິຈາລະນາ ແລະ ລົງມະຕິແທນຂ້າພະເຈົ້າໄດ້ທຸກປະການຕາມທີ່ເຫັນສົມຄວນ;
To grant my/our proxy to consider and vote on my/our behalf as he/she may deem appropriate in all respects;

☐ ໃຫ້ຜູ້ຕາງໜ້າລົງຄະແນນສຽງຕາມຄວາມຕ້ອງການຂອງຂ້າພະເຈົ້າ ແລະ ມີສິດພິຈາລະນາ ແລະ ລົງມະຕິແທນຂ້າພະເຈົ້າໃນບາງວາລະ;
To grant my/our proxy to votes as per my/our intention and consider and vote on my/our behalf in some agendas as he/she may deem appropriate in all respects;

☐ ໃຫ້ຜູ້ຕາງໜ້າລົງຄະແນນສຽງຕາມຄວາມຕ້ອງການຂອງຂ້າພະເຈົ້າ.
To grant my/our proxy to vote as per my/our intention.

ວາລະທີ 1: ພິຈາລະນາ ແລະ ຮັບຮອງບົດລາຍງານຜົນການດຳເນີນທຸລະກິດຂອງບໍລິສັດປະຈຳປີ 2015 ແລະ ເອກະສານລາຍງານການເງິນ ຂອງບໍລິສັດປະຈຳປີ 2015.

Agenda No. 1 To consider and adopt the report on the business operating result of the Company for the year 2015 and the financial statements of the Company for the year 2015.

☐ ເຫັນດີ Approve ☐ ບໍ່ເຫັນດີ Disapprove

ວາລະທີ 2: ພິຈາລະນາ ແລະ ຮັບຮອງຜົນການດຳເນີນທຸລະກິດຂອງບໍລິສັດປະຈຳປີ 2016.

Agenda No. 2 To consider and adopt the business plan of the Company for the year 2016.

☐ ເຫັນດີ Approve ☐ ບໍ່ເຫັນດີ Disapprove

ວາລະທີ 3: ພິຈາລະນາ ແລະ ອະນຸມັດການຈ່າຍເງິນປັນຜົນຈາກຜົນການດຳເນີນທຸລະກິດຂອງບໍລິສັດປີ 2015.

Agenda No. 3 To consider and approve the dividend payment from the business operating result of the year 2015.

☐ ເຫັນດີ Approve ☐ ບໍ່ເຫັນດີ Disapprove

ວາລະທ 4: ພິຈາລະນາ ແລະ ອະນຸມັດການເລືອກຕັ້ງຜູ້ກວດສອບບັນຊີພາຍນອກ ແລະ ການກຳນົດຄ່າຈ້າງຂອງຜູ້ກວດສອບບັນຊີພາຍນອກ ປະຈຳປີ 2016.

Agenda No. 4 To consider and approve the appointment of the independent auditor and the determination of the remuneration of the independent auditor for the year 2016.

☐ ເຫັນດີ Approve ☐ ບໍ່ເຫັນດີ Disapprove

ວາລະທ 5: ພິຈາລະນາ ແລະ ອະນຸມັດການຈ່າຍເງິນປັນຜົນປະຈ້ຳງວດ 1 ປີ 2016.

Agenda No. 5 To consider and approve the first payment of dividend in the year 2016.

☐ ເຫັນດີ Approve ☐ ບໍ່ເຫັນດີ Disapprove

(5) ການລົງຄະແນນສຽງຂອງຜູ້ຕາງໜ້າ ໃນວາລະປະຊຸມໃດທີ່ບໍ່ເປັນໄປຕາມທີ່ລະບຸໄວ້ໃນໃບມອບສັນທະສະບັບນີ້ ໃຫ້ຖືວ່າການລົງຄະແນນສຽງນັ້ນບໍ່ຖືກຕ້ອງ ແລະ ບໍ່ແມ່ນການລົງຄະແນນສຽງຂອງຂ້າພະເຈົ້າ ໃນຖານະຜູ້ຖືຮຸ້ນ.

Voting of the proxy in any agenda that is not as specified in this Proxy shall be considered as invalid and shall not be my/our voting as a shareholder.

(6) ໃນກໍລະນີທີ່ຂ້າພະເຈົ້າ ບໍ່ໄດ້ລະບຸຄວາມຕ້ອງການໃນການລົງຄະແນນສຽງ ໃນເວລາປະຊຸມໃດໄວ້ ຫຼື ລະບຸໄວ້ບໍ່ຈະແຈ້ງໃຫ້ຖືວ່າເຫັນດີ.

In case I/we have not specified my/our voting intention in any agenda or not clearly specified, it shall be deemed approved.

ການກະທຳໃດ ທີ່ຜູ້ຕາງໜ້າໄດ້ກະທຳໄປໃນກອງປະຊຸມ, ເວັ້ນແຕ່ກໍລະນີທີ່ຜູ້ຕາງໜ້າບໍ່ລົງຄະແນນສຽງຕາມທີ່ຂ້າພະເຈົ້າລະບຸໃນໃບມອບສັນທະສະບັບນີ້, ໃຫ້ຖືວ່າຂ້າພະເຈົ້າໄດ້ກະທຳດ້ວຍຕົນເອງທຸກຢ່າງ.

Any business carried out by the proxy at the said meeting, except in case that the proxy does not vote according to my/our intention (s) specified in the Proxy, shall be deemed as having been carried out by myself/ourselves in all respects.

ລົງລາຍເຊັ້ນ/Signed ຜູ້ຖືຮຸ້ນທີ່ມອບໝາຍ/Grantor

(_____)

ລົງລາຍເຊັ້ນ/Signed ຜູ້ຕາງໜ້າ/Proxy

(_____)

ໝາຍເຫດ

1. ຜູ້ຖືຮຸ້ນທີ່ມອບໝາຍຈະຕ້ອງມອບໝາຍໃຫ້ຜູ້ຕາງໜ້າພຽງຜູ້ດຽວເປັນຜູ້ເຂົ້າຮ່ວມປະຊຸມ ແລະ ລົງຄະແນນສຽງ, ແລະ ບໍ່ສາມາດແບ່ງແຍກຈຳນວນຮຸ້ນໃຫ້ຜູ້ຕາງໜ້າຫຼາຍຄົນເພື່ອແຍກການລົງຄະແນນສຽງໄດ້.

The shareholder appointing the proxy must authorize only one proxy to attend and vote at the meeting and may not split the number of shares to several proxies for splitting votes.

2. ກົດໝາຍວ່າດ້ວຍທະບຽນສານ (ສະບັບປັບປຸງ) ເລກທີ 11/ສພຊ, ລົງວັນທີ 26 ພະຈິກ 2009, ກຳນົດວ່າ ເພື່ອເປັນການຮັບປະກັນຄວາມຜູກພັນຂອງຜູ້ມອບໝາຍ ແລະ ຜູ້ຕາງໜ້າທາງດ້ານກົດໝາຍ, ດັ່ງນັ້ນໃບມອບສັນທະສະບັບນີ້ຈະຕ້ອງໄດ້ນຳໄປຈົດທະບຽນສານນຳສຳນັກງານທະບຽນສານ, ກະຊວງຍຸຕິທຳ ໃນນີ້ບໍລິສັດຈະບໍ່ຮັບຜິດຊອບໃດໆ ໃນກໍລະນີທີ່ໃບມອບສັນທະສະບັບນີ້ທີ່ຍື່ນຕໍ່ບໍລິສັດບໍ່ໄດ້ຈົດທະບຽນສານ.

Pursuant to the Law on Notary (Amended) No. 11/NA, dated 26 November 2009, in order for the appointment by the shareholder to the proxy to have legal effect, this Proxy must be notarized with the court. In this regard, the Company will not take any responsibility in the case where the Proxy submitted to the Company has not been registered with the Notary Office, Ministry of Justice

ຄຳແນະນຳກ່ຽວກັບເອກະສານ ແລະ ຫຼັກຖານທີ່ຕ້ອງນຳມາສະເໜີເພື່ອເຂົ້າຮ່ວມປະຊຸມ
Instruction about the documents and evidence to be presented prior to attending the meeting

ເພື່ອຄວາມສະດວກໃນການລົງທະບຽນຜູ້ເຂົ້າຮ່ວມກອງປະຊຸມສາມັນຜູ້ຖືຮຸ້ນປະຈຳປີ 2015 ຂອງບໍລິສັດ ປິໂຕຣລ້ຽມເທຣດດິ້ງ ລາວ ມະຫາຊົນ, ຜູ້ຖືຮຸ້ນ ຫຼື ຜູ້ຕາງໜ້າທີ່ຈະມາເຂົ້າຮ່ວມກອງປະຊຸມ. ກະລຸນານຳໜັງສືເຊີນປະຊຸມ , ໃບເຂົ້າຮ່ວມກອງປະຊຸມທີ່ອອກໃຫ້ໂດຍຕະຫຼາດຫຼັກຊັບລາວ ແລະ ໃບມອບສັນທະ (ສຳລັບຜູ້ຕາງໜ້າ) ມາພ້ອມເອກະສານທີ່ສາມາດນຳໃຊ້ຢັ້ງຢືນຕົນເອງຕາມແຕ່ລະກໍລະນີດັ່ງນີ້:

For convenience in registration process to attend the Annual General Shareholder's Meeting for the year 2015 of Petroleum Trading Lao Public Company, the shareholders or the proxies who will attend the Meeting are required to bring the Invitation to the Meeting, the Letter for attending the Meeting issued by the Lao Securities Exchange and the Proxy (applicable for the proxy only) together with the documents for proof of identity as indicated for each circumstance below:

1. ຜູ້ເຂົ້າຮ່ວມທີ່ເປັນບຸກຄົນ / attendees who are natural persons

   ໃຫ້ນຳເອົາເອກະສານໃດໜຶ່ງຂອງຕົນເອງດັ່ງຕໍ່ໄປນີ້ມາສະແດງເວລາລົງທະບຽນ.

   Shall present one of the following documents of their own at the time of registration.

   1.1 ບັດປະຈຳຕົວ / Identification card

   1.2 ສຳມະໂນຄົວ / Family book

   1.3 ໜັງສືຜ່ານແດນ (ສຳລັບນັກລົງທຶນຕ່າງປະເທດ) / passport (for foreign investors)

2. ຜູ້ເຂົ້າຮ່ວມທີ່ເປັນນິຕິບຸກຄົນ / attendees who are legal persons

   ໃຫ້ນຳເອົາເອກະສານໃດໜຶ່ງທີ່ກຳນົດໄວ້ໃນຂໍ້ 1 ຂ້າງເທິງພ້ອມກັບເອກະສານໃດໜຶ່ງດັ່ງຕໍ່ໄປນີ້ມາສະແດງເວລາລົງທະບຽນ.

   Shall present one of the documents as given in 1. above plus one of the following documents at the time of registration.

   2.1 ໃບອະນຸຍາດລົງທຶນ / Investment license

   2.2 ໃບທະບຽນວິສາຫະກິດ / Certificate of Enterprise Registration (Affidavit)

   2.3 ໃບທະບຽນອາກອນສະບັບຫຼ້າສຸດ / most recent Tax Certificate

   ສຳລັບຜູ້ເຂົ້າຮ່ວມທີ່ບໍ່ແມ່ນຜູ້ອຳນວຍການຕ້ອງໄດ້ນຳເອົາໃບມອບສິດຈາກຜູ້ອຳນວຍການທີ່ມີສິດອຳນາດມາພ້ອມຕື່ມອີກ.

   For attendee who is not the authorized director shall have the Proxy as attached hereto signed by the authorized director.

ເອກະສານ ແລະ ຫຼັກຖານທີ່ຕ້ອງນຳມາສະເໜີໂຕເພື່ອເຂົ້າຮ່ວມກອງປະຊຸມຊຶ່ງເປັນພາສາຕ່າງປະເທດ ຕ້ອງແປເປັນພາສາລາວ ໂດຍມີການເຊັນຢັ້ງຢືນຄວາມຖືກຕ້ອງໃນການແປຈາກບໍລິສັດແປພາສາທີ່ໜ້າເຊື່ອຖືໄດ້ ສຳລັບ ພາສາ

ຕ່າງປະເທດແມ່ນອະນຸຍາດໃຫ້ສຳລັບພາສາອັງກິດເທົ່ານັ້ນ. ບໍລິສັດ ປີໂຕຣ້ລ້ຽມເທຣດດິ້ງ ລາວ ມະຫາຊົນ ມີສິດ ເອກະສານອ້າງອີງໃດໆທີ່ບໍ່ເປັນໄປຕາມການກຳນົດນີ້.

All documents and evidence in a foreign language which are required to present prior to attending the Meeting must be translated into Lao language and the translation shall be certified by an acceptable translation company. The foreign language is permitted only for English. PTL has the right to reject any documents contradicting this provision.

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